

Office Memorandum • UNITED STATES GOVERNMENT

TO : Comptroller

DATE: 3 October 1958

FROM : Chief, Fiscal Division

SUBJECT: Positions Strength - Fiscal Division

FISCAL

1. With reference to the suggestion of a two percent reduction in personnel as discussed Thursday morning, it is considered that further reductions in the Fiscal Division would not be advised in view of the continuing increase of work which must be performed.

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3. Most of the reduction in positions has occurred in Payroll and may be attributed to machine applications; however, the great increase in the number of employees on the vouchered payrolls must also be considered. It is not recommended that any further reduction of positions in that area be contemplated at this time.

4. There is attached a tabulation showing for each of the Fiscal Processing, Claims, and Travel Branches, how the work has increased over the years and continues to increase, and the positions in each Branch, by fiscal years.

5. It is recommended that the positions of the Division be increased by two, one in each of the Fiscal Processing and Travel Branches.



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Attachment:

25X1A

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